

III	<p><u>Headteacher's Report</u></p>	
	<p><u>VS</u></p> <p>No questions arose from the HT report distributed to all members prior to the meeting. Since the last SGC meeting, the staff from both settings have received fire safety training from the Cmd Fire Officer, the Air Safety Team and CPD training from ABC training. Mrs Harman, FS2 teacher, has adapted the White Rose maths planning scheme to the needs of the children and this is working well.</p> <p>Boundaries – The children have been a bit unsettled since their return from the Christmas holiday. A 'Calm Corner' has been set up in the FS2 classroom and introduced as an element of PSHE as part of a strategy to help children have some 'quiet time'.</p> <p>SEND – Some of the toilet trained children can be disrupted by the move between postings. VS and MT have undergone a course specifically for toilet training and are hoping for other staff members to undertake this too. St Christopher's has purchased stools to aid children when using the toilet and VS is exploring the possibility of delivering a talk to parents alongside the PMO and Health Visitor.</p> <p><u>KS</u></p> <p>Summer opening hours – Surveys have been sent out, albeit anonymously, and currently there is a requirement for Sunflowers EYFS to remain open until 4pm. The decision to remain open until 5pm is subject to parental requirement on receipt of questionnaires. The matter of LEC staff working afternoons during the summer hours period has been consulted between Civ HR and the TUs.</p> <p><u>TW</u></p> <p>The request to recruit for the post of Sunflowers EYS deputy manager has been submitted to the DCS establishment committee. and is pending their approval before submission to Civ HR for advertising.</p> <p>Thank you – Expressed her thanks to KS personally and on behalf of St Christopher's EYFS and Sunflowers EYS for all her hard work and dedication during her time at Sunflowers.</p> <p><u>ND</u></p> <p>Smart Targets – Should be made as identifiable as possible to non-practitioners. The new SIP format on the HT report is easy to understand.</p> <p>Learning Walks – Future learning walks need to identify what the focus is on. VS suggested using elements of the Early Childhood Rating Scale (ECRS).</p>	<p>TW/MT</p> <p>All</p>

IV	<p><u>Safeguarding/Health and Safety</u></p> <p><u>JW</u></p> <p>No ongoing concerns.</p> <p><u>VS</u></p> <p>Contacted CST regarding the issuing of the L2 Safeguarding certificates. MA Stokes will try and issue the certificates. JW will contact Richard Leighton who delivered the training and ask him to provide the certificates.</p>	JW
V	<p><u>Finance Update</u></p> <p><u>NG</u></p> <p>Public funds –Funds continue to be used to purchase resources linked to the setting’s SIP. All available funds have been allocated for the same purpose and purchases will be completed before the end of the financial year.</p> <p>Non-public funds – Funds continue to derive from snack fees and the sale of uniforms. Some monies were acquired from the sale of tea towels and Christmas cards, although a refund for the cards for the which did not arrive is yet to be received. GW is liaising with Class Fundraising Ltd on the matter.</p> <p>Sub-committee meeting - NG to set up a finance sub-committee meeting to discuss the settings’ finance and expenditure in relation to the SIPs</p>	NG
VI	<p><u>Sub-committee/Feedback/Updates/Reports</u></p> <p><u>ND</u></p> <p>Curriculum planning - Would like to be involved in future half-termly planning meetings.</p>	VS/ND
VII	<p><u>Issues raised</u></p> <p>Staff Representatives</p> <p>Nothing to report.</p> <p>Parent Representatives</p> <p><u>ND</u></p> <p>Will contact Cmd regarding the provision of childcare for over 6 year olds – funding?</p> <p>Unit Representatives</p> <p><u>VS</u></p>	ND

	<p>Childcare provision - Will liaise with Cmd and ascertain what information regarding childcare is provided to new families posted to BF Gibraltar.</p> <p>Website - St Christopher's EYFS' website is currently a work in process, but should be ready shortly.</p> <p>L2 Safeguarding – 2 of the parent governors still need to undergo the L2 Safeguarding. This also applies to any potential new staff members.</p> <p><u>JW</u></p> <p>Still needs to undergo L4 Safeguarding training in order to be able to deliver Safeguarding training to the Cmd.</p> <p>AOB</p> <p><u>DF</u></p> <p>DF offered to help the settings in any way he can (painting, gardening etc).</p> <p><u>VS</u></p> <p>Upcoming visit - The Head of DCS and the Assistant Chief Education Officer will be visiting the settings in mid-March on a 2-day visit.</p> <p>Upcoming events – The following will be taking place over the course of this term. Dates will be promulgated and all SGC members are invited to attend:</p> <p>Educational Visit Ground Force Day Learning Walks Review of the curriculum policy</p> <p>In addition it is requested that, as part of quality assurance, 1 of the SGC members review the Educational Visits policy.</p> <p>DCS restructure -. The 1st phase of the restructure is complete with DCS now falling under Regional Command.</p> <p><u>ND</u></p> <p>Thanked KS for her hard work and wished her all the best for the future. KS thanked ND for her kind words and said that she is happy to her replacement virtually as part of their handover.</p>	<p>VS</p> <p>All</p> <p>JW</p> <p>All</p>
<p>VIII</p>	<p><u>Next Meeting:</u></p> <p>Date: TBC</p> <p>Time: TBC</p> <p>Venue: HELM Point Community Room</p>	